



Clerk's Office
 7525 W. Greenfield
 Avenue West Allis, WI
 53214 (414) 302-8220
www.westalliswi.gov

DIRECT SELLERS/SOLICITORS -SPECIAL EVENT PERMIT- FEE: \$40

- Permit valid for date(s) of event.
- A \$15 record check fee is included in fee
- All fees are non-refundable
- Cash or check only

- Section 9.18 of the Revised Municipal Code

Renewal **New**

APPLICANT			
Full Name			
Date of Birth			
Driver's License #		Issuing State	
E-Mail Address			
Phone Number			
Municipality Last Worked			
Have you EVER been TICKETED, ARRESTED, CONVICTED, OR FINED for ANY VIOLATION of FEDERAL, STATE or CITY LAWS - INCLUDING FELONY, MISDEMEANOR, CIVIL OFFENSES and TRAFFIC OFFENSES?	Y	N	If "Yes," give violation, City, date and penalty imposed.

ADDRESS		
	Permanent Address	Temporary Address
Street Address		
City, State, Zip Code		
Phone Number		

EMPLOYED BY OR WHOSE GOODS BEING SOLD	
Name of Business	
Phone	
E-Mail Address	
Street Address	
City, State, Zip Code	
Nature of Business/ Service	

EVENT	
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Event Name	
Date(s)	
Times	

RELEASE OF LICENSE	
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If I am unable to pick up my permit in person with proof of photo id, I hereby direct the City Clerk to mail the permit to me at the following address

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Or, release my permit to the following person with property proof of photo id being shown

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PROVIDE:

- Proof of a state certificate of examination and approval from the sealer of weights and measures where applicant's business requires use of weighing devices approved by state authorities; or,
- Proof of a retail food permit issued by the West Allis Health Department where the applicant's business involves the handling of food; or,
- Where the sale of tangible personal property is involved, proof of a Retail Sales Tax Permit is required by sec. 77.52 of the Wisconsin Statutes.

READ CAREFULLY BEFORE SIGNING: I declare under penalty of law that all of the above information is true and correct to the best of my knowledge and belief. Incomplete or incorrect information may lead to denial of this registration.

Signature: _____ Date: _____

CLERK'S OFFICE USE:				
License No.	Received	From Police	Denied	Issued