

Committees, Commissions & Boards: FAQ

What will be expected of me if I am appointed to a committee, commission or board?

In general terms, all citizens appointed to serve on a committee, commission or board will be expected to attend scheduled meetings and participate by providing feedback and insights and contributing to the conversations held in these meetings. The ability to attend scheduled meetings, follow through on any assigned tasks, and participate in the discussions is essential.

How are committee members chosen for appointment?

The Mayor will review applications and appoint new members to committees when member vacancies occur.

Do I need to have any special skills or experience to join a committee?

In order to provide fair, balanced and representative viewpoints in committee discussions and decisions, no particular skills or background are needed to apply to join a committee. Provided you are over the age of 18 and passionate about your City, you are encouraged to apply.

If I apply to a committee that does not have any vacancies, or if I am not appointed at this time, do I need to re-apply?

Your application will be kept on file for one year. If a vacancy should occur, your application will be reviewed and you will be contacted if appointed. After one year, if you have not been appointed to a committee and still wish to be considered, please re-apply.

Get involved in your city!

The City of West Allis has a variety of committees, commissions and boards that help guide and administer city services. These groups are composed of elected officials, City employees and West Allis residents just like you.

Citizen members of these groups provide invaluable perspective and come from a variety of backgrounds and experiences. Apply today to put your talents and interests to work to improve the City of West Allis!

Please fill out the application available online at www.westalliswi.gov/citizeninaction or contact Mayor Devine for an application:

Mayor Dan Devine
West Allis City Hall
7525 W. Greenfield Ave.
West Allis WI 53214
414-302-8290
ddevine@westalliswi.gov



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IN ACTION**

What kind of time commitment is required to serve on a committee?

Various committees meet on differing schedules. Some meet monthly, while others meet quarterly or annually. A committee with monthly meetings will require a more serious time commitment than committees that meet less frequently. Please be aware that while most committees meet in the evening hours, some meet during typical 8 a.m. – 5 p.m. working hours. Review the committee meeting schedules for more information. Committees that coordinate events will require their members to contribute time outside of meetings to help make these events successful.

Am I paid to serve on a committee, commission or board?

No. Members of these groups are unpaid volunteers.

If I am appointed, how will I be notified?

The Mayor will contact you to notify you of your appointment.

COMMITTEE	DESCRIPTION	TERM
ADMINISTRATIVE REVIEW BOARD	Reviews challenges to administrative decisions made by City employees. <i>MEETS AS NEEDED</i>	2YR
BEAUTIFICATION COMMITTEE	Encourages a quality urban environment by supporting beautification of properties and administering City's Beautification Awards Program. <i>MEETS BI-MONTHLY, 2nd MON AT 7PM.</i>	2YR
BOARD OF APPEALS	Provides controlled flexibility in the application of the City's zoning ordinances by allowing variances. <i>MEETS MONTHLY, 2nd TUES AT 5:30PM</i>	3YR
BOARD OF HEALTH	Established by state statutes, the Board of Health develops public health policy to protect and promote the health of West Allis residents. <i>MEETS MONTHLY, 4th TUES AT 6PM</i>	2YR
BOARD OF REVIEW	Reviews objections to assessments of property by the City Assessor and establishes the assessment role. <i>MEETS AS CALLED BY CITY CLERK</i>	5YR
CAPITAL IMPROVEMENT COMMITTEE	Reviews and recommends a capital improvements program for the City's infrastructure, equipment and facilities. <i>MEETS AS NEEDED</i>	3YR
EVENTS COMMITTEE	The Events Committee shall be responsible for annually planning and implementing community programs and events in the City of West Allis <i>MEETS MONTHLY, TIMES VARY</i>	2YR
CIVIL SERVICE COMMISSION	Ensures effective and fair personnel practices for the City. <i>MEETS MONTHLY, 1st WED AT 6PM</i>	5YR
COMMUNITY DEVELOPMENT AUTHORITY	Serves as authority for housing and redevelopment projects in the City. <i>MEETS MONTHLY, 2nd TUES AT 6PM</i>	4YR
COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE	Oversees and makes suggestions for the use of Federal Community Block Grant Funds received by the City. <i>MEETS AT LEAST ONCE ANNUALLY</i>	2YR
COMMISSION ON AGING	Advises the Mayor and Common Council on issues affecting the welfare of senior citizens and develops policy for the operation of the West Allis Senior Center. <i>MEETS MONTHLY, 4th MON AT 3:45PM</i>	3YR
ETHICS BOARD	Sets and enforces ethical standards for City public officials. <i>MEETS ANNUALLY OR AS NEEDED</i>	3YR
FAIR HOUSING BOARD	Oversees the City's ordinance against housing discrimination. <i>MEETS MONTHLY, 4th TUES AT 6PM</i>	2YR
FARMERS MARKET ADVISORY COMMITTEE	Monitors the operation of the West Allis Farmers Market by making decisions and recommendations that support the long-term success of the Farmers Market. <i>MEETS MONTHLY, 1st THURS AT 7PM</i>	2YR
HISTORICAL COMMISSION	Preserves the history and heritage of the City of West Allis <i>MEETS MONTHLY, 2nd WED AT 4PM</i>	5YR
LIBRARY BOARD	Set by state statutes, the Library Board oversees the West Allis Public Library's operations. <i>MEETS MONTHLY, 4th WED AT 7PM</i>	3YR
PLAN COMMISSION	Reviews architectural and landscaping plans and is responsible for City land use planning. <i>MEETS MONTHLY, 4th WED AT 6:30PM</i>	3YR
POLICE AND FIRE COMMISSION	Set by state statutes to organize and supervise the Fire and Police Departments and to prescribe rules and regulations for their management and control. <i>MEETS MONTHLY, 3rd THURS AT 6PM</i>	5YR
TOURISM COMMISSION	Responsible for using tax revenue earned through Wisconsin Room Tax Law for tourism promotion and development in the City of West Allis. <i>MEETS MONTHLY, TIMES VARY</i>	1YR
YOUTH COMMISSION	Involves youth in the civic life of West Allis with the assistance of adult advisors. Welcoming student members in grades 9-12 currently enrolled in West Allis- West Milwaukee School District. <i>MEETS MONTHLY, 1st & 3rd MON OCT - MAY AT 7PM</i>	1YR*

*TERM TO BE RENEWED AS LONG AS YOUTH IS A STUDENT IN WEST ALLIS-WEST MILWAUKEE SCHOOL DISTRICT

CITIZEN ACTION

Do you want your voice to be heard in your own community? Become a citizen in action by joining one of the City's committees today!