

Planning Application



Project Name _____

Applicant or Agent for Applicant

Name _____
Company _____
Address _____
City _____ State _____ Zip _____
Daytime Phone Number _____
E-mail Address _____

Agent is Representing (Tenant/Owner)

Name _____
Company _____
Address _____
City _____ State _____ Zip _____
Daytime Phone Number _____
E-mail Address _____

Property Information

Property Address _____
Tax Key No. _____
Aldermanic District _____
Current Zoning _____
Property Owner _____
Property Owner's Address _____

Existing Use of Property _____
Previous Occupant _____
Total Project Cost Estimate _____

Application Type and Fee

(Check all that apply)

- Special Use: (Public Hearing Required) \$525
- Level 1: Site, Landscaping, Architectural Plan Review \$125
(Project Cost \$0-\$1,999)
- Level 2: Site, Landscaping, Architectural Plan Review \$275
(Project Cost \$2,000-\$4,999)
- Level 3: Site, Landscaping, Architectural Plan Review \$525
(Project Cost \$5,000+)
- Site, Landscaping, Architectural Plan Amendment \$125
- Extension of Time \$275
- Master Sign Program Review \$125
- Sign Plan Appeal \$125
- Request for Rezoning \$600 (Public Hearing Required)
Existing Zoning: _____ Proposed Zoning: _____
- Planned Development District \$1,525 (Public Hearing Required)
- Subdivision Plats \$1,700
- Certified Survey Map \$750
- Certified Survey Map Re-approval \$75
- Street or Alley Vacation/Dedication \$525
- Formal Zoning Verification \$225

In order to be placed on the Plan Commission agenda, Planning & Zoning MUST receive the following by the last Friday of the month, prior to the month of the Plan Commission meeting.

- Completed Application
- Corresponding Fees
- Project Description
- Set of plans (electronic) - check all that apply
 - Site/Landscaping/Screening Plan
 - Floor Plans
 - Elevations
 - Certified Survey Map
 - Other

**Items shall be emailed to Planning@westalliswi.gov
Please make checks payable to: City of West Allis**

FOR OFFICE USE ONLY

Application Received _____
Plan Commission _____
Publication Date _____
Common Council Introduction _____
Common Council Public Hearing _____

Applicant or Agent Signature _____ Date _____

Property Owner Signature _____ Date _____

