

City of West Allis
Senior Center
2018 Budget

EXPENDITURES	2015 Actual	2016 Actual	2017 Budget	2017 Adjusted Budget	2017 Year-to-Date	2018 Request	2018 Additions/ Deletions	2018 Budget	Change	% Change
Salaries	\$ 146,184	\$ 149,030	\$ 147,133	\$ 147,133	\$ 102,127	\$ 148,117	\$ -	\$ 148,117	\$ 984	
Misc Other Pay	\$ 300	\$ 325	\$ 300	\$ 300	\$ 125	\$ 300	\$ -	\$ 300	\$ -	
Overtime	\$ 397	\$ 334	\$ 200	\$ 200	\$ 2,370	\$ 200	\$ -	\$ 200	\$ -	
Payroll Taxes	\$ 10,947	\$ 11,257	\$ 11,200	\$ 11,200	\$ 7,870	\$ 11,528	\$ -	\$ 11,528	\$ 328	
Pension	\$ 12,754	\$ 12,572	\$ 10,000	\$ 10,000	\$ 7,631	\$ 9,924	\$ -	\$ 9,924	\$ (76)	
Health Insurance	\$ 24,683	\$ 19,570	\$ 15,600	\$ 15,600	\$ 13,964	\$ 22,014	\$ -	\$ 22,014	\$ 6,414	
Dental Insurance	\$ 1,542	\$ 1,602	\$ 1,100	\$ 1,100	\$ 1,116	\$ 1,621	\$ -	\$ 1,621	\$ 521	
Life Insurance	\$ 487	\$ 500	\$ 100	\$ 100	\$ 335	\$ 507	\$ -	\$ 507	\$ 407	
Professional Services	\$ 2,578	\$ 3,314	\$ 2,985	\$ 3,313	\$ -	\$ 3,985	\$ -	\$ 3,985	\$ 1,000	
Utilities	\$ 16,896	\$ 14,863	\$ 24,079	\$ 24,079	\$ 11,603	\$ 21,079	\$ -	\$ 21,079	\$ (3,000)	
Repair & Maintenance	\$ -	\$ 128	\$ 200	\$ 328	\$ -	\$ 700	\$ -	\$ 700	\$ 500	
Supplies	\$ 3,291	\$ 3,401	\$ 4,425	\$ 4,425	\$ 1,528	\$ 4,925	\$ -	\$ 4,925	\$ 500	
Printing	\$ 463	\$ -	\$ 270	\$ 270	\$ -	\$ 270	\$ -	\$ 270	\$ -	
Training & Travel	\$ 48	\$ 30	\$ 222	\$ 222	\$ 89	\$ 222	\$ -	\$ 222	\$ -	
Capital Items	\$ -	\$ 274	\$ 454	\$ 454	\$ -	\$ 454	\$ -	\$ 454	\$ -	
TOTAL EXPENDITURES	\$ 220,568	\$ 217,201	\$ 218,268	\$ 218,724	\$ 148,758	\$ 225,846	\$ -	\$ 225,846	\$ 7,578	3.47%

2018 BUDGET NOTES:

2018 SENIOR CENTER BUSINESS PLAN

Department	Director	Fund and Dept. Group
West Allis Senior Center	Denise Koenig	
Mission/Overview		
To challenge the growing, aging population with knowledge and responsiveness.		
Performance Measures		
Tracking overall attendance and participation in programs/activities; membership statistics, Collaborations and networking with other agencies and community groups.		
Position Information*		
<i>Titles</i>	<i>Number</i>	<i>Funding Source(s)</i>
Senior Center Director	1	City
Assistant Director	1	City
Janitor	1	City
Vacant Positions*		
<i>Title</i>	<i>Length of Vacancy</i>	<i>2018 Plan/Current Status</i>
None		

Services Provided*					
Service	Funded by	Frequency	Shared Service <small>(list Partners)</small>	Contracted	Statutory <small>(Federal, State, Local)</small>
Older Adult Classes & Activities	City of West Allis	Daily			
Health & Wellness Programs	City of West Allis	Daily & Intermittent	WIHA, Marquette U		
Senior Nutrition Program	Federal	Daily	MCDA		
Stockbox Distribution Site/Food for the Hungry		Monthly	Hunger Task Force/Food for the Hungry		
Tax Preparation Assistance		Annual <small>(3 Month Program)</small>	AARP		
Older Adult Support Groups		Weekly	Interfaith/AA/Vitas		
Informational & Referral		Monthly	MCDA/Legal/Police		

1. Strategic Plan Goal #5 – Excellence in Government, calls for operational analysis/audit/alternative service delivery options, continuous improvement and a culture of innovation. To assist with accomplishing this goal, identify the top three services provided (by time or money spent) and 2018 efforts to improve service delivery (quality and/or resources allocated)

**Provide enrichment, education and wellness opportunities and reduce isolation for older adults in a safe community environment.
Partner with organizations and network on behalf of our community’s oldest and most frail adult population.
Provide access to nutritional and social and provide a safe place for socialization.**

2. Describe any additional proposed changes to service delivery. (new initiatives should be documented on the new initiative form)

Wisconsin Institute for Healthy Aging – second mini-grant to be awarded in spring of 2018 for Walk With Ease Program.

3. 2017 Accomplishments (include Strategic Plan and other approved plans accomplishments)

Wisconsin Institute for Healthy Aging – first mini grant awarded fall of 2017 for Walk With Ease Program.

4. 2018 Priorities/Goals (include Strategic Plan and other approved plans goals)

Goal # 1 – Strategic Action 1-10 Expand opportunities for seniors and reduce social isolation through external collaborations and continue partnerships with the following external organizations: Milwaukee County Department on Aging; Interfaith Older Adult Programs; Hunger Task Force; AARP Tax Assistance; Food for the Hungry; Alcohol Anonymous; West Allis West Milwaukee Community Coalition; Marquette University School of Nursing; Herzing School of Nursing; UW --Extension and Mount Mary University Dietetic Department; Food For the Hungry and AARP Tax Assistance Program.

Goal #2 – Strategic Action 2.2 Expand opportunities for healthy lifestyles by increasing physical activity opportunities: Walk With Ease Program/Wisconsin Institute for Healthy Aging; Eat Better and Move More Program/Mount Mary Dietetics Department. Continue partnerships for substance abuse/addiction (AA and West Allis-West Milwaukee Community Coalition) and reduce isolation and hunger through support programs/activities with the Senior Nutrition Program; Interfaith/Vitas bereavement groups and Hunger Task Force's Stockbox Program.

Goal #3 – Strategic Action 3-1 Increase stakeholders' knowledge and strategic goals/outcomes/progress pertaining to senior center services. Action 3-7 Query and track citizens' opinions and experiences through satisfaction surveys review and improve processes based on responses. Work with West Allis Commission on Aging to assess program offerings, collect data on outcomes and program set goals.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2018 Mayor's Budget	2018 CC BUDGET	2018 Dollar Change
Senior Center							
Regular Employees							
100-3401-544.11-01	Salary & Wages	99,271	121,853	147,133	148,117	148,117	984
LEVEL	TEXT	TEXT AMT					
CCBG	1 SENIOR CENTER DIRECTOR	148,117					
	1 SENIOR CENTER ASST. DIRECTOR (.7 FTE)						
	1 CUSTODIAN I (.5 FTE)						
	TOTAL POSITIONS (2.2 FTE)	148,117					
100-3401-544.11-02	Vacation	8,064	15,367	0	0	0	0
100-3401-544.11-03	Holidays	5,508	6,781	0	0	0	0
100-3401-544.11-04	Sick Leave	32,436	2,336	0	0	0	0
100-3401-544.11-12	Comp Time Used	905	2,693	0	0	0	0
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* Regular Employees		146,184	149,030	147,133	148,117	148,117	984
Overtime							
100-3401-544.13-01	Overtime Pay	397	334	200	200	200	0
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* Overtime		397	334	200	200	200	0
Misc Additional Pays							
100-3401-544.14-10	Car Allowance	300	325	300	300	300	0
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* Misc Additional Pays		300	325	300	300	300	0
Insurance							
100-3401-544.21-01	Health Insurance	24,683	19,570	15,600	22,014	22,014	6,414
100-3401-544.21-04	Life Insurance	487	500	100	507	507	407
100-3401-544.21-07	Dental Insurance	1,542	1,602	1,100	1,621	1,621	521
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* Insurance		26,712	21,672	16,800	24,142	24,142	7,342
Payroll Taxes							
100-3401-544.22-01	Social Secrty-OASDI 6.2%	8,872	9,123	9,100	9,343	9,343	243
100-3401-544.22-02	Social Security-HI 1.45%	2,075	2,134	2,100	2,185	2,185	85
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* Payroll Taxes		10,947	11,257	11,200	11,528	11,528	328
Retirement							
100-3401-544.23-01	Retirement-General	10,201	9,999	10,000	9,924	9,924	76-
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* Retirement		10,201	9,999	10,000	9,924	9,924	76-
Retirement-Unfunded Liab							
100-3401-544.24-01	Retirement-General	2,553	2,572	0	0	0	0
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* Retirement-Unfunded Liab		2,553	2,572	0	0	0	0
Professional Services							
100-3401-544.30-04	Other	2,578	3,314	2,985	3,985	3,985	1,000
LEVEL	TEXT	TEXT AMT					

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2018 Mayor's Budget	2018 CC BUDGET	2018 Dollar Change
CCBG	VOLUNTEER RECOGNITION						
* Professional Services		2,578	3,314	2,985	3,985	3,985	1,000
Utility Services							
100-3401-544.41-01 Water		692	736	994	994	994	0
100-3401-544.41-02 Storm Water		965	971	1,136	1,136	1,136	0
100-3401-544.41-03 Sanitary Sewer		372	392	0	0	0	0
100-3401-544.41-04 Electric		10,193	9,397	15,300	11,300	11,300	4,000-
100-3401-544.41-05 Gas		4,673	3,367	6,649	7,649	7,649	1,000
* Utility Services		16,895	14,863	24,079	21,079	21,079	3,000-
Repair & Maintenance							
100-3401-544.44-01 Office Furniture & Equip		0	128	200	700	700	500
* Repair & Maintenance		0	128	200	700	700	500
General Supplies							
100-3401-544.51-01 Postage		657	677	1,000	1,000	1,000	0
100-3401-544.51-02 Office Supplies		832	526	1,325	1,825	1,825	500
100-3401-544.51-06 Custodial Supplies		1,801	2,198	2,100	2,100	2,100	0
* General Supplies		3,290	3,401	4,425	4,925	4,925	500
Printing							
100-3401-544.55-01 In-house (Print Shop)		463	0	270	270	270	0
* Printing		463	0	270	270	270	0
Travel							
100-3401-544.56-02 Conferences		0	30	172	172	172	0
* Travel		0	30	172	172	172	0
Education & Training							
100-3401-544.57-01 Membership Dues		48	0	50	50	50	0
* Education & Training		48	0	50	50	50	0
Capital Items							
100-3401-544.70-01 Furniture & Fixtures		0	175	200	200	200	0
100-3401-544.70-05 Other		0	99	254	254	254	0
LEVEL	TEXT						
CCBG	OTHER CAPITAL ITEMS						
* Capital Items		0	274	454	454	454	0
** Senior Center		220,568	217,199	218,268	225,846	225,846	7,578