

City of West Allis
Information Technology
2018 Budget

<i>EXPENDITURES</i>	2015 Actual	2016 Actual	2017 Budget	2017 Adjusted Budget	2017 Year-to-Date	2018 Request	2018 Additions/ Deletions	2018 Budget	Change	% Change
Salaries	\$ 621,645	\$ 650,077	\$ 676,828	\$ 676,828	\$ 460,964	\$ 847,677	\$ -	\$ 847,677	\$ 170,849	
Provisionals/Part-Time	\$ 14,407	\$ 3,864	\$ 2,000	\$ 2,000	\$ 26,978	\$ 2,000	\$ -	\$ 2,000	\$ -	
Misc Other Pay	\$ 1,121	\$ 10,081	\$ 14,900	\$ 14,900	\$ 7,831	\$ 14,900	\$ -	\$ 14,900	\$ -	
Overtime	\$ 10,249	\$ 6,210	\$ 5,000	\$ 5,000	\$ 2,114	\$ 5,000	\$ -	\$ 5,000	\$ -	
Payroll Taxes	\$ 51,090	\$ 50,100	\$ 48,800	\$ 48,800	\$ 37,526	\$ 64,611	\$ -	\$ 64,611	\$ 15,811	
Pension	\$ 56,358	\$ 54,270	\$ 44,400	\$ 44,400	\$ 33,869	\$ 57,526	\$ -	\$ 57,526	\$ 13,126	
Health Insurance	\$ 172,291	\$ 127,622	\$ 171,600	\$ 171,600	\$ 92,418	\$ 209,412	\$ -	\$ 209,412	\$ 37,812	
Dental Insurance	\$ 8,756	\$ 9,132	\$ 11,900	\$ 11,900	\$ 6,449	\$ 14,803	\$ -	\$ 14,803	\$ 2,903	
Life Insurance	\$ 1,448	\$ 1,652	\$ 1,300	\$ 1,300	\$ 1,190	\$ 1,448	\$ -	\$ 1,448	\$ 148	
Professional Services	\$ 40,238	\$ 176,182	\$ 361,470	\$ 369,836	\$ 119,158	\$ 253,120	\$ (50,000)	\$ 203,120	\$ (158,350)	
Maintenance Contracts	\$ 216,666	\$ 207,218	\$ 164,585	\$ 171,481	\$ 205,028	\$ 314,380	\$ -	\$ 314,380	\$ 149,795	
Utilities	\$ 45,384	\$ 38,646	\$ 82,900	\$ 86,719	\$ 20,481	\$ 82,900	\$ -	\$ 82,900	\$ -	
Repair & Maintenance	\$ 59	\$ 1,408	\$ 6,900	\$ 6,900	\$ 785	\$ 6,900	\$ -	\$ 6,900	\$ -	
Supplies	\$ 67,497	\$ 20,212	\$ 25,100	\$ 25,100	\$ 10,029	\$ 12,100	\$ -	\$ 12,100	\$ (13,000)	
Books & Periodicals	\$ 36,693	\$ (24,890)	\$ 550	\$ 550	\$ 102	\$ 600	\$ -	\$ 600	\$ 50	
Advertising	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Printing	\$ 599	\$ 6	\$ 1,850	\$ 1,850	\$ -	\$ 1,800	\$ -	\$ 1,800	\$ (50)	
Training & Travel	\$ 17,898	\$ 24,951	\$ 42,100	\$ 49,100	\$ 22,044	\$ 42,100	\$ -	\$ 42,100	\$ -	
Miscellaneous	\$ 235	\$ 27	\$ 500	\$ 500	\$ -	\$ 500	\$ -	\$ 500	\$ -	
Capital Items	\$ 485,851	\$ 362,352	\$ 197,500	\$ 384,336	\$ 273,266	\$ 203,000	\$ (85,250)	\$ 117,750	\$ (79,750)	
TOTAL EXPENDITURES	\$ 1,848,584	\$ 1,719,120	\$ 1,860,183	\$ 2,073,100	\$ 1,320,230	\$ 2,134,777	\$ (135,250)	\$ 1,999,527	\$ 139,344	7.49%

2018 BUDGET NOTES:

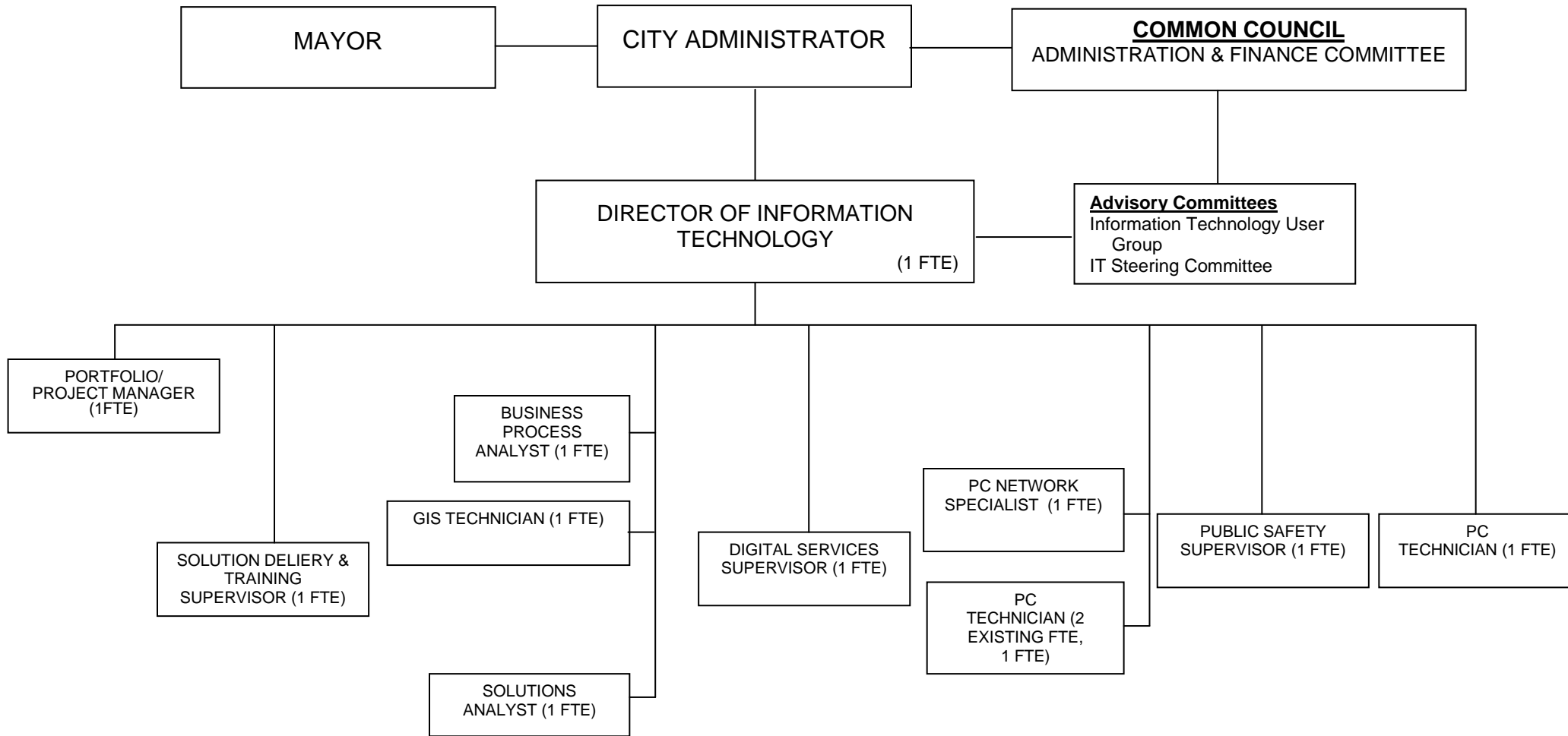
The Information Technology budget reflects two new PC Network Specialist positions, and one Portfolio/Project Manager position as outlined in the recent IT Assessment Report. These three positions do not result in an increase to overall city staffing, as the following positions were reduced in other departments to mitigate the FTE impact (DPW-Forestry 0.75 FTE Admin Support Assistant, DPW-Building & Electrical 1.0 FTE Sign Painter, Fire-0.375 FTE Admin Support Assistant, Assessor-1.0 FTE)

The initial department request also included \$50,000 for a limited term employee/consultant to assist with BP Logix projects. This request was removed with the intent of funding this need through a carry over of 2017 salary savings due to vacant IT positions.

Other changes to the department's request included the elimination of \$67,500 of capital accumulation requests which will be addressed as part of the Capital Improvement Plan and the elimination of \$10,000 for the Docuware imaging system upgrade, which is being done in 2017 and a reduction in fees budgeted for the radio system as the original request included radios paid for by HIDTA

ORGANIZATIONAL CHART INFORMATION TECHNOLOGY

CITY FUNDED FTEs: 13.0 LTE: 1



2018 IT DEPARTMENT BUSINESS PLAN

Department	Director	Fund and Dept. Group
Information Technology	TBD	100-11
Mission/Overview		
<p><i>To be recognized as the best IT department in the Milwaukee Metropolitan Area, the State and the country for using technology to enhance the lives of the visitors, residents and businesses in the city of West Allis.</i></p>		
Performance Measures		
<p>To be implemented in 2018:</p> <ul style="list-style-type: none"> • Services Levels <ul style="list-style-type: none"> ○ Responsiveness of support request ○ Quality of support request fulfillment • Project execution <ul style="list-style-type: none"> ○ Number of projects completed ○ Percentage of projects meeting scope/schedule/budget estimates ○ Increase in number of resident facing e-forms in BP-Logix (virtual City Hall) • System Availability <ul style="list-style-type: none"> ○ Uptime of 50 top applications during core business hours • Customer Satisfaction <ul style="list-style-type: none"> ○ IT customer survey results ○ Number if IT User Group meetings ○ Instances where IT has helped another Department with strategic planning 		
Position Information*		
Titles	Number	Funding Source(s)
Director of IT (TBD)	1	
IT Supervisor (Kuzma)	1	
GIS Supervisor (Walker)	1	
GIS Tech II (Fantle)	1	
Program Analyst (Bretl)	1	
PC Network Specialist (Barylski)	1	
PC Technicians (Consiglero/Xayyavong, 2 TBD)	4	
PC Network Specialist – Police (Coffey)	1	
Project Manager (TBD)	1	
Total	12	
LTE's: (Software Developer)	1	
Vacant Positions*		
Title	Length of Vacancy	2018 Plan/Current Status

Services Provided*					
Service	Funded by	Frequency	Shared Service <i>(list Partners)</i>	Contracted	Statutory <i>(Federal, State, Local)</i>
Enterprise services (office computers, networks, email, imaging, print, scanning services)	Operational budget	Daily		Printer support contracted with Impact Inc.	
Backup and data retention of enterprise data	Operational budget	daily			
Network Security	Operational budget	daily			
Enterprise Phone system	Operational budget	daily			
GIS Services (desktop, mobile, printing, maps, applications)	Operational budget	daily			
Mobile device support (tablets, smart phones, MiFi's, etc...)	Operational budget	daily			
Camera Systems	Operational budget	daily			
Wireless hotspots	Operational budget	daily			
Internet services	Operational budget	daily			
Automating business processes via BP Logix	Operational Budget	As needed			
Fleet GPS Tracking	Operational budget	daily			
Technical support for 911 and Radio systems	Operational budget	daily			
Application Support (H.T.E, Novatime, ProPhenoix, MarketDrive, Happy, Etc...)	Operational budget	As needed			
Application and user training	Operational budget	As needed			
Green Initiatives	Operational budget	As needed			

Insert additional rows as needed. Click [here](#) for instructions or "google" - how to insert rows in a Microsoft word table

1. Strategic Plan Goal #5 – Excellence in Government, calls for operational analysis/audit/alternative service delivery options, continuous improvement and a culture of innovation. To assist with accomplishing this goal, identify the top three services provided (by time or money spent) and 2018 efforts to improve service delivery (quality and/or resources allocated)

#1.) Operational support: Take a hard look at the 4,000 tickets we receive annually and question whether or not IT should be involved in resolving these issues.

#2.) GIS Mapping: Find ways to continue to provide the quality/accuracy of the MAPS that are used by Engineers and DPW, but at a lower cost.

#3.) Project execution: Leverage Agile/Lean approaches to deliver benefits to the end user more quickly

and lower the total cost of larger projects.

2. Describe any additional proposed changes to service delivery. (new initiatives should be documented on the new initiative form)

The focus in 2018 will be to strengthen the services we already offer and gain the confidence of the customers we support.

3. 2017 Accomplishments (include Strategic Plan and other approved plans accomplishments)

A sampling of the Team's efforts in 2017...

- Over 30+ e-forms now supported on the BP Logix platform. Getting us closer to the concept of a virtual City Hall.
- Setting up inspectors & DPW with MiFi's and mobile devices to allow them to do their jobs more effectively in the field
- Setting up public kiosks/computer at the Clerk/Treasurers and BINS offices to allow residents to submit orders or requests electronically
- Enabling residents to obtain parking permits online
- Upgraded the Senior Center IT lab with new HP Windows 7 and Windows 10 desktops
- Installed TestGenius testing software in Senior Center lab for HR keyboarding Exam
- Upgraded the library staff workstations with HP i3 Windows 7.
- Installed Apple TV in the PurchRoom, Art Gallery, and Room128 conference rooms. This can allow users to Airplay Apple devices onto TV screen. Instruction is available in each conf. room.
- Reverse engineered and re-created the CF-19 Toughbook image for the Fire Department
- Deploying new workstations to the Fire Department (Fire Admin is the only building left)
- Further improved the server efficiency with automatic driver injection during the imaging process
- Training for all DPW staff using their new network login accounts to enable them to log in to the FEMA site and take the NIMS training for required emergency management skills
- Multiple mobile GIS Apps for Storm, Sanitary, Electrical and Water departments at DPW enabling them to collect condition information of our infrastructure using iPads so we can create a prioritized action plan for maintenance, repairs, and reporting to the DNR, PSC, and MMSD
- Forestry Tree Tracker App allows DPW Arborists to view tree inventory while working out in the Right of Way
- Updated of all GIS WebMaps sites to latest version of the software which provides access to staff and residents using computers, tablets, iPads, iPhones, or Android devices
- Rolled out new "Point and Pay" server for online parking payments.
- Started the IT work to roll out Body Cameras for the Police Department.
- Upgraded the Squad Video recording server. Was no longer supported by the vendor
- Developed Email addresses for all of Public Works Employees
- WiscNet Internet Service (coming soon) 10x Bandwidth and Saving \$12,000 Annually
- Network Security Firewall Upgraded (More Efficient Data handling and Faster Management Capabilities)
- Getting the telephone reports up and running after the phone upgrade effort
- Helping DPW become more efficient by creating a number of tools and data driven pages in GIS
- Developed a policy that will allow the Art Gallery to be used for an external art class
- Several training sessions and certifications earned by members of the Digital Services Team

4. 2018 Priorities/Goals (include Strategic Plan and other approved plans goals)

- 1.) Improve how IT manages it's backlog of projects and improve the pace and quality of our project execution
- 2.) Build stronger relationships between IT and our customers
- 3.) Improve consistency in how we handle support requests
- 4.) Reduce risk of overdependence of critical resources
- 5.) Improve the Teamwork within IT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2018 Mayor's Budget	2018 CC BUDGET	2018 Dollar Change
Information Technology							
Regular Employees							
100-1101-517.11-01	Salary & Wages	358,730	449,166	557,000	721,692	721,692	164,692
LEVEL	TEXT						
CCBG	DIRECTOR OF IT (TBD)						
	BUSINESS PROCESS ALANYST (MARIAN B)						
	DIGITAL SERVICES SUPERVISOR (JK)						
	PC NETWORK SPECIALIST (PD - JACK)						
	PC NETWORK SPECIALIST (KEONIG REPLACEMENT, JK)						
	PC TECHNICIAN (4) (LIN, JC, DPW NEED, FD NEED)						
	SOLUTIONS ANALYST (MIKE B)						
	IT PROJECT MANAGER (TBD)						
	11 POSITIONS				721,692		
					721,692		
100-1102-517.11-01	Salary & Wages	109,421	119,586	130,728	136,885	136,885	6,157
LEVEL	TEXT						
CCBG	SOFTWARE SOLUTIONS & USABILITY TRAINING SUBPRVISOR						
	GIS TECHNICIAN						
	TOTAL 2.0 POSITIONS				136,885		
					136,885		
100-1101-517.11-02	Vacation	26,109	28,453	0	0	0	0
100-1102-517.11-02	Vacation	9,963	8,711	0	0	0	0
100-1101-517.11-03	Holidays	18,826	19,826	0	0	0	0
100-1102-517.11-03	Holidays	5,807	6,045	0	0	0	0
100-1101-517.11-04	Sick Leave	6,554	10,121	0	0	0	0
100-1102-517.11-04	Sick Leave	559	762	0	0	0	0
100-1101-517.11-06	Funeral Leave	1,501	0	0	0	0	0
100-1101-517.11-07	Jury Duty	0	382	0	0	0	0
100-1101-517.11-12	Comp Time Used	7,632	5,898	0	0	0	0
100-1102-517.11-12	Comp Time Used	546	1,128	0	0	0	0
100-1101-517.11-21	Trans Payroll pct- budget	0	0	4,900-	4,900-	4,900-	0
LEVEL	TEXT						
CCBG	INFO SERVICE MANAGER 5% UTILITY				4,900-		
					4,900-		
100-1101-517.11-23	transfer journal payroll	0	0	6,000-	6,000-	6,000-	0
LEVEL	TEXT						
CCBG	WEST MILWAUKEE - LABOR				6,000-		
					6,000-		
* Regular Employees		545,648	650,078	676,828	847,677	847,677	170,849

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2018 Mayor's Budget	2018 CC BUDGET	2018 Dollar Change
Provisional Employees-PT							
100-1101-517.12-01	Prov. Salary & Wages	14,407	3,864	2,000	2,000	2,000	0
LEVEL	TEXT			TEXT	AMT		
CCBG	IT INTERN - KEEP TO SUPPORT POTENTIAL HIGH SCHOOL				2,000		
					2,000		

*	Provisional Employees-PT	14,407	3,864	2,000	2,000	2,000	0
	Overtime						
100-1101-517.13-01	Overtime Pay	4,054	4,633	5,000	5,000	5,000	0
LEVEL	TEXT			TEXT	AMT		
CCBG	IS OVERTIME				5,000		
					5,000		

100-1102-517.13-01	Overtime Pay	1,670	1,577	0	0	0	0

*	Overtime	5,724	6,210	5,000	5,000	5,000	0
Misc Additional Pays							
100-1101-517.14-02	Task Rate	45	87	0	0	0	0
100-1101-517.14-04	Watch Duty	0	5,270	13,400	13,400	13,400	0
100-1102-517.14-04	Watch Duty	0	3,990	0	0	0	0
100-1101-517.14-10	Car Allowance	1,077	734	1,500	1,500	1,500	0
LEVEL	TEXT			TEXT	AMT		
CCBG	LOCAL MILEAGE ALLOWANCE FOR KEVIN, LIN AND JC				900		
	LOCAL CAR ALLOWANCE				600		
					1,500		

*	Misc Additional Pays	1,122	10,081	14,900	14,900	14,900	0
Insurance							
100-1101-517.21-01	Health Insurance	114,103	84,596	140,400	159,278	159,278	18,878
LEVEL	TEXT			TEXT	AMT		
CCBG	CALCS FROM FINANCE				159,278		
					159,278		

100-1102-517.21-01	Health Insurance	49,367	43,025	31,200	50,134	50,134	18,934
LEVEL	TEXT			TEXT	AMT		
CCBG	CALCS FROM FINANCE				50,134		
					50,134		

100-1101-517.21-04	Life Insurance	1,053	1,247	1,100	1,002	1,002	98-
LEVEL	TEXT			TEXT	AMT		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2018 Mayor's Budget	2018 CC BUDGET	2018 Dollar Change
CCBG	CALCS FROM FINANCE			1,002 1,002			
100-1102-517.21-04	Life Insurance	394	405	200	446	446	246
LEVEL	TEXT			TEXT AMT			
CCBG	CALCS FROM FINANCE			446 446			
100-1101-517.21-07	Dental Insurance	6,479	6,683	9,700	12,451	12,451	2,751
LEVEL	TEXT			TEXT AMT			
CCBG	CALCS FROM FINANCE			12,451 12,451			
100-1102-517.21-07	Dental Insurance	2,277	2,449	2,200	2,352	2,352	152
LEVEL	TEXT			TEXT AMT			
CCBG	CALCS FROM FINANCE			2,352 2,352			
* Insurance		173,673	138,405	184,800	225,663	225,663	40,863
Payroll Taxes							
100-1101-517.22-01	Social Secrty-OASDI 6.2%	28,788	32,380	31,400	44,093	44,093	12,693
LEVEL	TEXT			TEXT AMT			
CCBG	CALCS FROM FINANCE			44,093 44,093			
100-1102-517.22-01	Social Secrty-OASDI 6.2%	7,663	8,224	8,100	8,272	8,272	172
LEVEL	TEXT			TEXT AMT			
CCBG	CALCS FROM FINANCE			8,272 8,272			
100-1101-517.22-02	Social Security-HI 1.45%	6,733	7,573	7,400	10,312	10,312	2,912
LEVEL	TEXT			TEXT AMT			
CCBG	CALCS FROM FINANCE			10,312 10,312			
100-1102-517.22-02	Social Security-HI 1.45%	1,792	1,923	1,900	1,934	1,934	34
LEVEL	TEXT			TEXT AMT			
CCBG	CALCS FROM FINANCE			1,934 1,934			

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2018 Mayor's Budget	2018 CC BUDGET	2018 Dollar Change
* Payroll Taxes		44,976	50,100	48,800	64,611	64,611	15,811
Retirement							
100-1101-517.23-01	Retirement-General	30,909	33,730	35,500	48,354	48,354	12,854
LEVEL	TEXT			TEXT	AMT		
CCBG	CALCS FROM FINANCE				48,354		
					48,354		
100-1102-517.23-01	Retirement-General	8,693	9,435	8,900	9,172	9,172	272
LEVEL	TEXT			TEXT	AMT		
CCBG	CALCS FROM FINANCE				9,172		
					9,172		
* Retirement		39,602	43,165	44,400	57,526	57,526	13,126
Retirement-Unfunded Liab							
100-1101-517.24-01	Retirement-General	7,736	8,678	0	0	0	0
100-1102-517.24-01	Retirement-General	2,176	2,427	0	0	0	0
* Retirement-Unfunded Liab		9,912	11,105	0	0	0	0
Professional Services							
100-1101-517.30-02	Consultants	2,500	5,171	2,000	6,500	6,500	4,500
LEVEL	TEXT			TEXT	AMT		
CCBG	GENERAL - IT CONSULTING				6,500		
					6,500		
100-1104-517.30-02	Consultants	4,498	0	4,500	4,500	4,500	0
LEVEL	TEXT			TEXT	AMT		
CCBG	MITEL PHONE SYSTEM SOFTWARE UPDATES				4,500		
					4,500		
100-1101-517.30-04	Other	32,670	314	50,000	50,000	0	50,000-
LEVEL	TEXT			TEXT	AMT		
CCBG	REPURPOSED \$50,000 FROM DEPUTY DIRECTOR TO BP LOGIX DEVELOPER FINAL BUDGET CHANGE: \$50,000 REMOVED FROM 2018 BGT-TO BE FUNDED IN 2018 VIA A CARRYOVER FROM 2017				50,000		
					50,000-		
100-1101-517.30-12	Monthly Subscriptions	63	329	17,120	15,620	15,620	1,500-
LEVEL	TEXT			TEXT	AMT		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2018 Mayor's Budget	2018 CC BUDGET	2018 Dollar Change
CCBG	Monthly fee for Time payment to Sungard			3,000			
	AC WIRELESS INTERNET SERVICE			3,200			
	WISCNET INTERNET SERVICE			8,700			
	TIME WARNER DNS SERVICE			120			
	CDYNE SERVICES			600			
				15,620			
100-1102-517.30-12	Monthly Subscriptions	26	0	0	0	0	0
100-1101-517.30-13	Leases	0	151,503	160,000	165,000	165,000	5,000
LEVEL	TEXT			TEXT AMT			
CCBG	Impact Print Service Contract - SHOULD BE LARGER?			165,000			
				165,000			
100-1101-517.30-14	Yearly Subscriptions	81	18,865	111,550	0	0	111,550-
LEVEL	TEXT			TEXT AMT			
CCBG	MOVED EVERYTHING TO 32-01, MAINTENANCE						
100-1102-517.30-14	Yearly Subscriptions	0	0	400	400	400	0
LEVEL	TEXT			TEXT AMT			
CCBG	GIS WebMaps			200			
	GIS Python, Flex, Silverlight			200			
				400			
100-1104-517.30-14	Yearly Subscriptions	0	0	4,800	0	0	4,800-
LEVEL	TEXT			TEXT AMT			
CCBG	WAS 4800 IN 2017. NOT SURE WHAT FOR						
100-1101-517.30-41	Hourly	0	0	4,500	4,500	4,500	0
LEVEL	TEXT			TEXT AMT			
CCBG	BPL DIRECT ASSISTANCE WEB BASED TRAINING			4,500			
				4,500			
100-1104-517.30-41	Hourly	0	0	6,600	6,600	6,600	0
LEVEL	TEXT			TEXT AMT			
CCBG	ESG HOURS MITEL TELEPHONE SUPPORT			6,600			
				6,600			
* Professional Services		39,838	176,182	361,470	253,120	203,120	158,350-
Maintenance Contracts							
100-1101-517.32-01	Computer Equip/Software	110,579	142,792	80,305	201,050	191,050	110,745
LEVEL	TEXT			TEXT AMT			
CCBG	BARRACUDA BACKUP 690			13,500			

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2018 Mayor's Budget	2018 CC BUDGET	2018 Dollar Change
	BP LOGIX			17,000			
	PALO ALTO SUPPORT			13,400			
	GO DADDY WILD CARD CERTIFICATE			950			
	SCALE HYPERCONVERGENCE SUPPORT			14,000			
	EXACQVISION CAMERA LICENSE			4,300			
	PRTG NETWORK MONITOR			1,000			
	WEBROOT ANTIVIRUS PAID FOR 3 YEARS IN AUG 2017						
	MANAGE ENGINE AD AUDIT			2,500			
	KOFAX MAINTENANCE			2,500			
	IMAGING SYSTEM MAINTENANCE			4,200			
	INTEGRATED CUSTOM SOFTWARE FORMSPRINT ENHANCED SUP			1,200			
	NOVATIME TIME SYSTEM MAINTANCE			7,500			
	POWERMAN MAINTENANCE & REPORT HOSTING			3,500			
	PAPERCUT			2,000			
	FARONICS DEEP FREEZE			1,500			
	REQUIRED UPGRADE OF IMAGING SYSTEM			10,000			
	H.T.E HOSTING			140,000			
	H.T.E - CHARGEBACK FROM UTILITIES (WATER)			56,000-			
	DROPBOX ACCOUNT			4,500			
	.GOV DOMAIN REGISTRATION			400			
	AERCOR WIRELESS, NETMOTION 1			1,600			
	BOMGAR			3,000			
	SCALE HYPERVERGENCE SUPPORT - PD			8,500			
	FINAL BUDGET CHANGE:						
	\$10,000 FOR DOCUWARE IMAGING UPGRADE REMOVED			10,000-			
	UPGRADE BEING DONE IN 2017						
				191,050			
100-1102-517.32-01	Computer Equip/Software	181	0	53,080	53,080	53,080	0
LEVEL	TEXT			TEXT AMT			
CCBG	GIS MAINTENANCE ESRI SMALL GOVT ELA ESRI GIS			50,000			
	GIS SAFE.COM MAINTENANCE FME			180			
	GIS MAINTENANCE BENTLY MICROSTATION			1,900			
	BENTLY MICROSTATION & GEOPAK ENG SUITE			1,000			
				53,080			
100-1104-517.32-01	Computer Equip/Software	0	0	7,000	7,000	7,000	0
LEVEL	TEXT			TEXT AMT			
CCBG	MITEL PHONE (SWA)			7,000			
				7,000			
100-1101-517.32-04	Other	81,372	2,664	0	0	0	0
100-1102-517.32-04	Other	2,760	50,933	0	0	0	0
100-1104-517.32-04	Other	712	10,829	24,200	53,250	45,500	21,300
LEVEL	TEXT			TEXT AMT			

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2018 Mayor's Budget	2018 CC BUDGET	2018 Dollar Change
CCBG	ANNUAL FEE TO MKE COUNTY FOR RADIO SYSTEM. FOR 2018, FEE IS \$9 PER RADIO PER MONTH. IN 2019 THAT WILL GO UP TO \$12 PER PHONE PER MONTH BASED ON 493 RADIO UNITS FINAL BUDGET CHANGE: REDUCE AMOUNT BY \$7,750 FOR RADIOS PD BY HIDTA			53,250			
							7,750-
							45,500

* Maintenance Contracts		195,604	207,218	164,585	314,380	296,630	132,045
Utility Services							
100-1101-517.41-06 Telephone/Internet		17,673	15,367	4,000	4,000	4,000	0
LEVEL	TEXT			TEXT AMT			
CCBG	SMART PHONE KEVIN,JC,LIN,JON,JACK, JON			3,000			
	IPAD DATA SERVICE (2)			1,000			
				4,000			
100-1102-517.41-06 Telephone/Internet		400	0	1,700	1,700	1,700	0
LEVEL	TEXT			TEXT AMT			
CCBG	GIS SMARTPHONES PAT,PETE			1,200			
	KATHRYN SMART PHONE - WILL MOVE TO MIKE			500			
				1,700			
100-1104-517.41-06 Telephone/Internet		27,311	22,678	46,000	46,000	46,000	0
LEVEL	TEXT			TEXT AMT			
CCBG	TELEPHONE BILLS						
	NOTE: WILL NEED TO PAY FOR 4 E911 LINES AT \$400						
	PER MONTH, STARTING IN 2011			46,000			
				46,000			
100-1101-517.41-11 Data Service		0	600	30,200	30,200	30,200	0
LEVEL	TEXT			TEXT AMT			
CCBG	CITY Devices (iPads and Modems)on Shared Pool Plan			29,000			
	UPGRADE STAFF CELL PHONES 1 PER EMPLOYEE PER YEAR			1,200			
				30,200			
100-1102-517.41-11 Data Service		0	1	1,000	1,000	1,000	0
LEVEL	TEXT			TEXT AMT			
CCBG	GIS iPad Data Plan			500			
	Data service for Kathryn			500			
				1,000			

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2018 Mayor's Budget	2018 CC BUDGET	2018 Dollar Change
* Utility Services		45,384	38,646	82,900	82,900	82,900	0
Repair & Maintenance							
100-1101-517.44-01	Office Furniture & Equip	0	495	0	0	0	0
100-1104-517.44-04	Communication Equip	0	174	5,900	5,900	5,900	0
LEVEL	TEXT			TEXT	AMT		
CCBG	REPLACEMENT & NEW EQUIP				2,150		
	Radio Batteries and Misc				3,750		
					5,900		
100-1101-517.44-08	Other	59	739	1,000	1,000	1,000	0
LEVEL	TEXT			TEXT	AMT		
CCBG	REPAIRS GENERAL				1,000		
					1,000		
* Repair & Maintenance		59	1,408	6,900	6,900	6,900	0
General Supplies							
100-1101-517.51-01	Postage	339	0	200	200	200	0
LEVEL	TEXT			TEXT	AMT		
CCBG	POSTAGE				200		
					200		
100-1102-517.51-01	Postage	0	0	100	100	100	0
LEVEL	TEXT			TEXT	AMT		
CCBG	GIS POSTAGE				100		
					100		
100-1101-517.51-02	Office Supplies	5,285	2,012	4,500	4,500	4,500	0
LEVEL	TEXT			TEXT	AMT		
CCBG	W-2 FORMS & 1099 FORMS				1,000		
	MISC OFFICE SUPPLIES				1,500		
	CHECKS				2,000		
					4,500		
100-1102-517.51-02	Office Supplies	826	589	2,300	2,300	2,300	0
LEVEL	TEXT			TEXT	AMT		
CCBG	GIS SUPPLIES				300		
	PLOTTING PAPER				1,000		
	INK FOR PLOTTER				1,000		
					2,300		
100-1104-517.51-09	Other	0	2	0	0	0	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2018 Mayor's Budget	2018 CC BUDGET	2018 Dollar Change
100-1101-517.51-10	Software	22,933	17,609	18,000	5,000	5,000	13,000-
LEVEL	TEXT						
CCBG	PC SOFTWARE			5,000			
				5,000			
-----		-----	-----	-----	-----	-----	-----
* General Supplies		29,383	20,212	25,100	12,100	12,100	13,000-
Books & Periodicals							
100-1101-517.52-01	Subscriptions	0	0	100	500	500	400
LEVEL	TEXT						
CCBG	IT OR LEADERSHIP BOOKS/MAGS			500			
				500			
100-1101-517.52-02	Other	0	360	350	0	0	350-
100-1102-517.52-02	Other	26	0	100	100	100	0
LEVEL	TEXT						
CCBG	GIS MAGAZINES			100			
				100			
100-1101-517.52-03	Subscriptions-Software	13,337	0	0	0	0	0
100-1102-517.52-03	Subscriptions-Software	23,330	25,250-	0	0	0	0
-----		-----	-----	-----	-----	-----	-----
* Books & Periodicals		36,693	24,890-	550	600	600	50
Advertising							
100-1104-517.54-04	Public Relation Materials	100	0	0	0	0	0
-----		-----	-----	-----	-----	-----	-----
* Advertising		100	0	0	0	0	0
Printing							
100-1101-517.55-01	In-house (Print Shop)	314	0	0	0	0	0
100-1101-517.55-02	Out-sourced	17	6	50	0	0	50-
100-1102-517.55-02	Out-sourced	0	0	1,800	1,800	1,800	0
LEVEL	TEXT						
CCBG	PLOTTER SUPPLIES ROLLSTOCK INK MAINTENANCE			1,800			
				1,800			
-----		-----	-----	-----	-----	-----	-----
* Printing		331	6	1,850	1,800	1,800	50-
Travel							
100-1101-517.56-01	Local Business Meetings	300	752	500	500	500	0
LEVEL	TEXT						
CCBG	PC & NETWORK CONF/SEMINARE			500			
				500			

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2018 Mayor's Budget	2018 CC BUDGET	2018 Dollar Change
100-1102-517.56-01	Local Business Meetings	312	610	1,000	1,000	1,000	0
LEVEL	TEXT			TEXT AMT			
CCBG	WLIA, EWUG, GITA, Municipal GIS			1,000			
				1,000			
100-1101-517.56-02	Conferences & Seminars	2,826	1,075	5,000	5,000	5,000	0
LEVEL	TEXT			TEXT AMT			
CCBG	BPL CONFERENCE			4,000			
	STATE IT CONFERENCE (2)			1,000			
				5,000			
100-1102-517.56-02	Conferences & Seminars	2,145	2,489	3,500	3,500	3,500	0
LEVEL	TEXT			TEXT AMT			
CCBG	ESRI UC			2,500			
	WLIA, EWUG, GITA, Municipal GIS NATIONAL			1,000			
				3,500			
* Travel		5,583	4,926	10,000	10,000	10,000	0
Education & Training							
100-1101-517.57-01	Membership Dues	7,070	0	400	400	400	0
LEVEL	TEXT			TEXT AMT			
CCBG	HUG USERS GROUP (HTE)			200			
	PC & NETWORK GROUPS			200			
				400			
100-1102-517.57-01	Membership Dues	200	0	12,200	12,200	12,200	0
LEVEL	TEXT			TEXT AMT			
CCBG	WLIA, EWUG, GITA, IACA, URISA, GISP, APWA, MUNICIPAL			1,600			
	GISP CERTIFICATION			100			
	SEWETUG, MCMUG, MUNICIPAL GIS			2,500			
	NEW HORIZONS ON-SITE TRAINING CLASSES			8,000			
				12,200			
100-1101-517.57-02	Registration Fees	4,660	17,828	17,000	17,000	17,000	0
LEVEL	TEXT			TEXT AMT			
CCBG	DP & IS COURSES, SEMINARS			1,500			
	WORKSHOPS			1,500			
	IT TRAINING & CERTIFICATIONS			14,000			
				17,000			
100-1102-517.57-02	Registration Fees	375	2,196	2,500	2,500	2,500	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2018 Mayor's Budget	2018 CC BUDGET	2018 Dollar Change
LEVEL	TEXT			TEXT	AMT		
CCBG	SEWETUG, MCMUG, MUNICIPAL GIS				2,500		
					2,500		

* Education & Training		12,305	20,024	32,100	32,100	32,100	0
Misc Adjustments/Expenses							
100-1101-517.64-04 Shipping Charges		235	27	500	500	500	0
LEVEL	TEXT			TEXT	AMT		
CCBG	SHIPPING				500		
					500		

* Misc Adjustments/Expenses		235	27	500	500	500	0
Capital Items							
100-1101-517.70-01 Furniture & Fixtures		2,296	797	500	500	500	0
LEVEL	TEXT			TEXT	AMT		
CCBG	GENERAL OFFICE				500		
					500		
100-1102-517.70-01 Furniture & Fixtures		24	4,310	4,500	500	500	4,000-
LEVEL	TEXT			TEXT	AMT		
CCBG	GIS OFFICE FURNITURE				500		
					500		
100-1101-517.70-03 Equipment		325,941	160,987	0	0	0	0
100-1102-517.70-03 Equipment		1,118	155	0	0	0	0
100-1104-517.70-03 Equipment		15,438	35,902	69,500	69,500	2,000	67,500-
LEVEL	TEXT			TEXT	AMT		
CCBG	RADIO COMMUNICATION EQUIP				25,000		
	TELEPHONE				35,000		
	911				7,500		
	REPLACEMENT PHONE HARDWARE 5324 X3, 5330 X3, MISC				2,000		

	FINAL BUDGET CHANGE:				25,000-		
	REMOVE CAPITAL ACCUMULATION FUNDS-TO BE INLCUED				35,000-		
	IN CITY-WIDE CIP PROCESS				7,500-		
					2,000		
100-1101-517.70-05 Other		6,653	1,015	0	0	0	0
100-1102-517.70-05 Other		64	20,433	0	0	0	0
100-1101-517.70-07 Comptr Hrdwr Maintenance		22,072	3,650	0	0	0	0
LEVEL	TEXT			TEXT	AMT		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Original Budget	2018 Mayor's Budget	2018 CC BUDGET	2018 Dollar Change
CCBG	=						
100-1102-517.70-07	Comptr Hrdwr Maintenance	0	55	500	0	0	500-
100-1101-517.70-08	Hardware	2,707	130,403	73,500	83,500	83,500	10,000
LEVEL	TEXT			TEXT	AMT		
CCBG	replace 100 computers on a rotating 5 year cycle				50,000		
	REPLACE NETWORKING EQUIPMENT				5,000		
	REPLACE OLD CAMERAS				15,000		
	REPLACE UPS BATTERIES				2,000		
	HARDWARE REPAIR MAINTENANCE				5,000		
	SCANNER HARDWARE MAINTENANCE				2,000		
	WIRELESS EQUIPMENT				2,000		
	BELOIT ROAD SENIOR HOUSING EQUIPMENT				1,000		
	CONFERENCE ROOM HARDWARE MAINTENANCE				1,500		
					83,500		
100-1102-517.70-08	Hardware	0	0	42,000	42,000	42,000	0
LEVEL	TEXT			TEXT	AMT		
CCBG	MISC				2,500		
	GPS Hardware / accessories				4,500		
	ANNUAL SUBSCRIPTION FOR GPS UNITS				35,000		
					42,000		
100-1101-517.70-09	Software	36	69	6,000	6,000	6,000	0
LEVEL	TEXT			TEXT	AMT		
CCBG	SERVER OPERATING SYSTEM UPGRADES				6,000		
					6,000		
100-1102-517.70-09	Software	0	0	1,000	1,000	1,000	0
LEVEL	TEXT			TEXT	AMT		
CCBG	MISC				1,000		
					1,000		
100-1101-517.70-21	IT Special Projects	96,861	4,576	0	0	0	0
*	Capital Items	473,210	362,352	197,500	203,000	135,500	62,000-
**	Information Technology	1,673,789	1,719,119	1,860,183	2,134,777	1,999,527	139,344