

MINUTES OF THE LIBRARY BOARD

September 27, 2017 Meeting

Conference Room-West Allis Public Library
7421 W National Avenue

Ms. Suelzer called the September 27, 2017 Library Board meeting to order at 7:00 p.m.

Present: Ms. Hart, Mr. Hengel, Mrs. Mikolajewski,
Ms. Suelzer, Ms. Wadewitz, Alderperson Marty Weigel

Excused: Ms. Johns-Konkol, Ms. Lerch, Ms. Rymaszewski

Staff present: Michael Koszalka, Library Director
Lisa VandenBoom, Librarian IV

Ms. Suelzer introduced the newest Board trustee Adam Hengel. Mr. Hengel is the Superintendent of Schools designee and holds the position of Manager of Instructional Services with the West Allis-West Milwaukee School District.

Approval of Minutes

Mrs. Mikolajewski moved to approve the August 23, 2017 minutes as written. Second by Alderperson Marty Weigel. Motion carried.

Statements by Citizens

None.

(Ms. Wadewitz present at this point.)

Correspondence

A letter dated September 12, 2017 from Matthew Holsen, District Scheduler for Congressman Sensenbrenner, to the West Allis Public Library was included in tonight's packet. It details a town hall meeting Congressman Sensenbrenner will be having in the Constitution Room on October 17, 2017.

A letter dated September 20th, 2017 from Karen Mikolajewski, Library Board Trustee, to Mayor Devine was also included in tonight's packet. Mrs. Mikolajewski is resigning from the Library Board effective October 20th, 2017.

Reports-Claims and Finance

The Board reviewed the September Claims and Finance Report. Alderperson Marty Weigel moved to accept the report, including approval of claim numbers 5348 to 5386 in the amount of \$164,739.78. Second by Ms. Wadewitz. Motion carried.

Old Business

1. 2018 Library Operating Budget

After confirmation from the Finance Department, the 2018 Library Operating Budget was revised. Ms. Wadewitz moved to approve the revised budget as presented. Second by Alderperson Marty Weigel. Motion carried.

New Business

1. MCFLS Update

The statistics for Hoopla use were included in tonight's packet. There is still money available from the trial period so Hoopla will continue until the funds are exhausted.

The state budget was signed and library systems received an additional \$1.5 million in state aid. This will help MCFLS subsidize a larger portion of Gale Courses in 2018. Additionally, the increase adjusts the amount of reciprocal payments. Originally, West Allis was to receive \$219,994.00 and with the increase will instead receive \$227,321.00.

2. 2017-2018 Library Strategic Plan Update

Ms. Wadewitz moved to table this item until next month. Second by Mrs. Mikolajewski. Motion carried.

3. Trustee Essentials, Chapter 24-Library Friends and Library Foundations

The Board reviewed key elements in this chapter.

Director's Report

Mr. Koszalka reported:

- The results of a City wide Q12 Employee Engagement survey were released. The library was close to the City average. On October 9th, a representative from Carlson- Dettman will hold a meeting with supervisors and staff to discuss the results.
- Michael Koszalka received a call from the Washington Free Beacon about the upcoming program by Christopher Bollyn.
- The Summer Reading Program offered online signup for the first time. It was a success as over 1,400 participants were signed up using the Beanstack software platform.

Adjournment

There being no further business, Alderperson Weigel moved to adjourn. Second by Ms Wadewitz. Motion carried and the meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Michelle Wadewitz,
Acting Secretary