

## **MINUTES OF THE LIBRARY BOARD**

### **April 22, 2015 Meeting**

Conference Room-West Allis Public Library  
7421 W National Avenue

Mrs. Mikolajewski called the April 22, 2015 Library Board meeting to order at 7:00 p.m.

Present: Mr. Fischer-Toerpe, Ms. Johns-Konkol, Mrs. Karrels, Mrs. Mikolajewski,  
Alderson Probst, Ms. Suelzer, Mr. Thomson, Ms. Wadewitz

Excused: Ms. Wenzel

Also present: Rebecca Grill, City Administrator

Staff present: Michael Koszalka, Library Director  
Lisa VandenBoom, Librarian IV

### **Approval of Minutes**

Alderson Probst moved to accept the minutes of the March 25, 2015 meeting as received.  
Second by Ms. Wadewitz. Motion carried.

### **Statements by Citizens**

None.

### **Correspondence**

A copy of a letter from the Greater Milwaukee Foundation to Michael Koszalka, Library Director, dated March 24, 2015 was noted. The letter details a grant transfer of \$9,301.00 from the Irv H Terchak Endowment Fund to the West Allis Public Library.

### **Reports-Claims and Finance**

The Board reviewed the March Claims and Finance Report. Ms. Suelzer moved to accept the report as presented, including approval of claim numbers 4591 to 4623 totaling \$125,970.55. Second by Alderson Probst. Motion carried.

### **New Business**

#### **1. MCFLS Update**

Michael Koszalka, Library Director, attended a strategic planning session with library directors and trustees from MCFLS. The results of the survey MCFLS libraries filled out along with a few pie charts were reviewed by the Library Board. The reports show that 68% of those surveyed would like to do away with reciprocal borrowing and use the money to purchase items collectively.

2. Terchak Trust Fund Report-Request funds for Library Reading Garden benches/tables and a public use wheelchair

Mr. Fischer-Toerpe moved to allocate up to \$15,000 from the Terchak Turst Fund for new Library Reading Garden benches and tables. Ms. Karrels second. Motion carried.

Alderperson Probst moved to reject the request to allocate \$1,000 from the Terchak Trust Fund to purchase a public use wheelchair. Second by Ms. Johns-Konkols. Motion carried unanimously.

3. Trustee Essentials, Chapter 26-The Public Library System Board-The Broad Viewpoint  
The Board reviewed the key elements in this chapter.

**Director's Report**

Mr. Koszalka reported:

- There are six candidates for the Librarian II (Children's Supervisor) position who will be interviewed on Thursday, April 23<sup>rd</sup> and Friday, April 24<sup>th</sup>. Three or four of these candidates will move on to a second interview.
- There were 25 applications for the part time Librarian I position. First interviews will be conducted Wednesday, April 29<sup>th</sup> and Thursday, April 30<sup>th</sup>.
- The Library's strategic plan runs through this year. The new Children's Department supervisor should be involved in the planning process so a planning committee will not convene until this fall.
- Dr. Martin Lexmond, former Shorewood superintendent, was selected as the new West Allis-West Milwaukee School District superintendent. Dr. Lexmond also currently serves on the MCFLS Board.
- Max Radcliffe at the Aurora Health Care Employee Assistance Program will present a program for City staff about helping people with mental illness, those who are homeless, and teens sometime in late August.
- The 2015 Summer reading Program starts June 1<sup>st</sup> for all ages.
- The second issue of the library newsletter, "From the Stacks", is now available. Katie Jengtes, Adult Librarian, did a great job producing it

**Adjournment**

There being no further business, Mr. Fischer-Toerpe moved to adjourn. Second by Alderperson Probst. Motion carried and the meeting was adjourned at 7:47 p.m.

Respectfully submitted,

Ellen Karrels, Secretary

